

Chinese American Community Center

2023 Summer Camp

08/14-08/18

CAMP POLICIES

Camp Location: The Chinese American Community Center (CACC) located at 1313 Little Baltimore Road; Hockessin, Delaware 19707. CACC is situated on six acres in a quiet suburban setting. Our facilities include fully equipped classrooms, a gymnasium, a stage, a small picnic pavilion, as well as a large maintained, multi-purpose lawn/recreational field. When not on a camp field trip, camp activities are conducted at the Center and on the Center property.

Camp Hours: All CACC Summer Camp sessions begin at 9:00 a.m. and end at 3:30 p.m. (full day camp). **PLEASE** make sure to drop off and pick up your child on time.

Extended Care Hours: Extended before-care (AM care) begins at 7:30 a.m. Extended after-care (PM care) ends at 5:30 p.m. **PLEASE** make sure to drop off and pick up your child on time.

Sign-In/Sign-Out: Daily sign-in/sign-out will be held in the CACC office. ALL campers MUST be signed in and signed out DAILY by a designated parent/guardian or designated individual. When picking up your child after camp, you must sign out directly with the camp instructor or extended care personnel. Please note that children will only be released to the parent/guardians or individuals listed on the emergency/release section of the registration form and photo ID must be shown upon pick up. **NO EXCEPTIONS.**

On the first day of camp, all parents/adult guardians will need to meet with the camp instructor to verify emergency phone numbers and medical information.

Early Drop-Off Policy: If you have not registered for extended before-care, any drop-offs earlier than 15 minutes prior the start of the camp will be charged a \$15 before care fee. No drop-offs before extended before-care begins will be allowed.

Late Pick-Up Policy: If you have not registered for after-care and your child is not picked up by 10

minutes after the end of camp, he/she will be put in after-care, and you will be charged \$15 after care fee. If your child is not picked up by 10 minutes after the end of after-care (5:30 p.m.), you will be charged \$15 for every 5 minutes that you are late. A clock will be kept at the sign-in/sign-out table, and this clock will be used by camp instructors to document late pick-up times.

Emergency Contacts & Medical Information: The State of Delaware requires up-to-date immunization records and two additional emergency contacts for each child. CACC Summer Camp requires that all campers be toilet-trained by the start of camp. Upon confirmation of your registration, a Camper Participation Packet will be sent to you. We ask that you provide us with all pertinent medical and behavior information about your child so we can best meet his/her needs and make the CACC Summer Camp experience safe and enjoyable for your child. Your medical information will be kept confidential.

CACC Summer Camp is Nut Free: CACC Summer Camp is a nut-free program. In consideration of families with nut allergies, we ask that our campers pack nut-free lunches and snacks.

Cancellations and Refunds: Requests for withdrawal placed by **June 30** will be honored. Withdrawal requests placed by **July 31** will be issued refunds less \$50 administration fee. We do not issue refunds for camp withdrawals after **July 31**.

Returned Checks: All returned checks will be charged \$30.

Photograph/Video Release: CACC Summer Camp reserves the right to use any photographs and video of our campers to promote our programs unless otherwise notified in writing by the parents.

Questions: If you have any questions, please contact the CACC Summer Camp Director at 302-239-0432 or cacc_de@hotmail.com

2023 REGISTRATION & PAYMENT QUICK FACTS

1. When Do I Register?

Early Bird Registration ends on **April 20, 2023**. Open Enrollment registration starts on **April 20, 2023** and continues until all camp slots are full. Space is limited so we encourage you to register early.

2. How Much Does Camp Tuition Cost?

The base camp tuition rates during **Open Enrollment** per camp session are: **\$380/non-CACC members; \$360/CACC members.**

3. What is Early Bird Registration?

CACC Summer Camp offers an Early Bird Registration discount for enrollments that are submitted by **April 20, 2023**. During **Early Bird Registration**, the base camp tuition rates per camp are **\$360/non-CACC members; \$340/CACC members**. In order for you to receive the Early Bird Registration base camp rate, CACC must receive your child's (children's) registration and full camp tuition payment by **April 20, 2023**.

4. What is a Sibling Discount?

For families who register more than one child, we offer a \$10 discount off of each additional child provided that all children enrolled are siblings. The requirements for sibling discounts are as follows:

- A family must enroll more than one child and all children must be siblings.
- Sibling discounts will only be applied to siblings (Child 2+). Additional children may each receive a \$10 discount.

5. Can Discounts Types be Combined?

Yes, provided that the conditions for each discount.

10. How do I Submit Camper Information?

Once we have confirmed your payment, you will receive a Participant Packet. Or you may visit our website to download the forms. The packet will also contain forms that will require you to review, sign, and submit. These forms will include the camper's designated drop-off/pick-up/emergency contact form, medical information forms, participant liability and photo release forms, and an acknowledgement of policy form. Medical information will be kept confidential.

6. Are All CACC Members Eligible for a CACC Member Discount?

To be eligible for the CACC member camp rate, your child(ren) must be an **immediate family member, or a grandchild**, of a CACC member. To be eligible for the CACC-member rate as a CACC grandchild, the CACC grandparent(s) must be **an existing registered CACC member as of January 15, 2023.**

7. May I Become a CACC Member as Part of Registration?

Absolutely! CACC welcomes new members! Families who apply for a CACC membership at the Family Level (\$120/per year) or above as part of camp registration are eligible for the CACC-member camp tuition rates.

8. Do You Offer Extended Care?

We do! Extended before-care (7:30-9 AM) is \$50 per session per child. Extended after-care (3:30-5:30PM) is \$65 per session per child. For families who wish to sign-up for both before- and after-care (AM & PM) we offer a discounted rate of \$100 per session per child.

9. How do I Register and Submit Payment?

Payment may be made in cash, by check, or through CACC Summer Camp's online registration system. If you chose to make payment in cash or by check, you will need to submit your payment with a completed registration/tuition schedule form to CACC. **Do not send cash through the mail.** All payments must be paid in full.

Blank copies of the Participant Packet will also be made available on our website. However, there may be forms that will be required for each child. **CACC Summer Camp will provide sufficient lead time for you to review, complete, and submit the forms. Campers will not be allowed to attend camp if the forms are not completed and returned to CACC before the starting date of camp.**

FAMILY REGISTRATION INFORMATION
Please remember to also complete the tuition
payment form.

2023 CACC Summer Camp Registration
CAMPER REGISTRATION COVER FORM

**Parent/
Guardian Name** (print): _____ *Last, First (Chinese Name, if any)*

Address: _____ *street city state zip*

Phone: home (_____) - _____ work (_____) - _____ cell (_____) - _____

Email: _____

Are you a CACC Member? **NO** **YES** CACC Member Name: _____ *Please check if applicable: This is a CACC grandparent membership enrollment* under:*

_____ *CACC Grandparent Name(s) Chinese Name(s), if any*

For CACC grandparent enrollment, the CACC grandparent(s) must be an **existing registered CACC member.*

CAMPER(S) Registration Information

CHILD 1 Name: _____ male female
Last First

Other names: _____ **T-shirt:** YS YM YL other _____ *preferred or
 nick name, if any Chinese name, if any*

Birth date (dd/mm/yyyy): ____/____/____ **Age:** _____ and **Grade Completed** _____ as of **July 1, 2023.**

CHILD 1 Language Survey: Does Child 1 speak Chinese? NO YES. If Yes, check all applicable below: Home/Native Speaker Immersion student at _____ CSD Chun-Hui other _____

(Sibling)

CHILD 2 Name: _____ male female
Last First

Other names: _____ **T-shirt:** YS YM YL other _____ *preferred or
 nick name, if any Chinese name, if any*

Birth date (dd/mm/yyyy): ____/____/____ **Age:** _____ and **Grade Completed** _____ as of **July 1, 2023.**

CHILD 2 Language Survey: Does Child 2 speak Chinese? NO YES. If Yes, check all applicable below: Home/Native Speaker Immersion Program at _____ CSD Chun Hui other _____

(Sibling)

CHILD 3 Name: _____ male female
Last First

Other names: _____ **T-shirt:** YS YM YL other _____ *preferred or
 nick name, if any Chinese name, if any*

Birth date (dd/mm/yyyy): ____/____/____ **Age:** _____ and **Grade Completed** _____ as of **July 1, 2023.**

CHILD 3 Language Survey: Does Child 3 speak Chinese? NO YES. If Yes, check all applicable below: Home/Native Speaker Immersion Program at _____ CSD Chun Hui other _____

Payment: Please circle one or all applied.

Non-member \$380	Non-member +early bird \$360 [by 4/20]	CACC Member \$360	CACC Member + early bird \$340 [by 4/20]
Non-member + sibling 1 \$370	Non-member +early bird + sibling 1 \$350 [by 4/20]	CACC Member + sibling 1 \$350	CACC Member +early bird + sibling 1 \$330 [by 4/20]
Non-member + sibling 2 \$360	Non-member + early bird + sibling 2 \$340 [by 4/20]	CACC Member + sibling 2 \$340	Member + early bird + sibling 2 \$320 [by 4/20]

Please make check payable to **CACC** and send to:
CACC Summer Camp; PO Box 849; Hockessin, DE 19707